



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

June 4, 2025

SUBJECT: REQUEST FOR QUOTATION

MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following project(s) in Division 5:

- **ME00096 – Annual Needs for Bridge Vegetation Removal**  
**County(s):** Durham, Franklin, Granville, Person, Vance, Wake & Warren  
**Location:** Various  
**WBS Element:** Various  
**TIP No.:** N/A

Date of Availability: July 25, 2025

Completion Date for all work: July 24, 2026

**This is an SBE Contract.**

A **mandatory** Pre-Bid Conference will be held for contract ME00096 on **Thursday, June 12, 2025 at 1:30 PM**, at the **Division 5 Office located at 2612 North Duke St., Durham, NC 27704, in Durham County**. We will discuss the scope of the project and give bidders the opportunity to ask any questions. **Attendance at the Pre-Bid Conference is required in order for your bid to be considered. A bid received from a bidder who has not attended and properly registered at the above scheduled pre-bid conference will not be accepted and considered for an award.**

- **ME00097 – Annual Needs for Cut & Shove**  
**County(s):** Durham, Franklin, Granville, Person, Vance, Wake & Warren  
**Location:** Various  
**WBS Element:** Various  
**TIP No.:** N/A

Date of Availability: July 23, 2025

Completion Date for all work: July 22, 2026

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 5 OFFICE  
2612 NORTH DUKE STREET  
DURHAM, NC 27704

*Telephone:* (919) 317-4700  
*Fax:* (919) 317-4710  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
2612 NORTH DUKE STREET  
DURHAM, NC 27704

**Combined MBE/WBE Goal is (0.0%)**

Anticipated MBE (0.0%), Anticipated WBE (0.0%)

**A mandatory Pre-Bid Conference will be held for contract ME00097 on Thursday, June 10, 2025 at 1:30 PM, at the Division 5 Office located at 2612 North Duke St., Durham, NC 27704, in Durham County. We will discuss the scope of the project and give bidders the opportunity to ask any questions. Attendance at the Pre-Bid Conference is required in order for your bid to be considered. A bid received from a bidder who has not attended and properly registered at the above scheduled pre-bid conference will not be accepted and considered for an award.**

Project documents, including Proposal, plans (if applicable), or any additional information related to the project can be found on the Division 5 Project Letting website:

<https://connect.ncdot.gov/letting/Pages/Division5Letting.aspx>

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at:

<https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

In order to receive due consideration, your quotation must be received in this office no later than:

**2:00 p.m. on Wednesday, June 25, 2025**

For questions regarding Division 5 project lettings, please contact me at 919-707-7394 or at [jrjames2@ncdot.gov](mailto:jrjames2@ncdot.gov).

Sincerely,



Janet James  
Division 5 Proposals Engineer

//jrj

cc: Doug McNeal, PE, Division Maintenance Engineer  
Jorgelia Nino, Utilization and Compliance Manager